

## Requirements Package: Glossary

<b>Project:</b>	Electronic Payments Improvement
<b>Project No.:</b>	DOA06-1263B
<b>Author(s):</b>	Dan Drislane
<b>Organization:</b>	Montana Dept. of Transportation (MDT)
<b>Date:</b>	6/26/2012
<b>Version:</b>	20

ID	Term	Term Type (Business or Technical)	Definition	Approved By Authority?	Authority Name
G1	941 Status	Business	See "Revoked - meaning #2 (for Vista Registration System, or RS)"	Yes	M Stark, T Winfield
G2	Credit Card Transaction Fees and Convenience Fees (Montana Interactive Payment Portal)	Business	<p>The following question-and-answer dialogue between project staff and Audrey Hinman explains the meaning of both terms:</p> <p>1) Question: MDT wishes to pass cost of credit card payments to the users. This includes the banking fee or % of total purchases, and the transaction fee. Please confirm if the portal functionality can accommodate this requirement. Answer: Yes, this is what most agencies do.</p> <p>2) Question: Can the portal accommodate all of the varying credit card banking fees and what is the set amount for the transaction fee? Answer: Yes, MasterCard and Visa are 1.995% of the transaction amount. If MDT wants to accept American Express, then the fee is 2.15% for all transactions. The transaction fee is \$0.25 regardless of card type.</p> <p>3) Question: MDT also wishes to pass the convenience fee to the users. Please identify the amount of this fee. Answer: The convenience fee is a negotiated amount between MDT, the Department of Administration and Montana Interactive and is usually \$1 - \$2 depending on the project. Yes, this fee can be passed on to the customer.</p> <p>4) Question: Does portal handle echecks or EFT payments, is there a convenience fee and if so please identify the amount? Answer: Yes, the banking fee is a flat \$1 regardless of the amount being paid. The convenience fee is the same as the negotiated amount for #3.</p>	Yes	A. Hinman
G3	Customer	Business	The Motor Carrier or an approved representative (third party).	Yes	D. Drislane
G4	CVIEW	Business	An ACS system that provides IRP/IFTA preview capabilities for users.	Yes	MDT
G5	CVISN	Business	Commercial Vehicle Information Systems and Networks	Yes	US
G6	CVO	Business	Commercial Vehicle Operations	Yes	MDT
G7	CVV	Business	Card Verification Value (CVV) - term for security features for credit or debit card transactions, providing increased protection for the merchants against credit card fraud.	Yes	Wikipedia
G8	E-CVISN	Business	Expanded Commercial Vehicle Information Systems and Networks	Yes	US
G9	Full Trailer (FT)	Business	Every vehicle without motive power, designed for carrying property and for being drawn by a motor vehicle, and so constructed that no part of its weights rests upon the towing vehicle.	Yes	B Warnick
G10	GVW	Business	Gross Vehicle Weight	Yes	US
G11	IFTA	Business	International Fuel Tax Agreement	Yes	US
G12	IFTA Quarterly Tax Return Amendment	Business	After a tax return has been submitted to MDT, the licensee can correct the information by sending in an amended tax return. Synonym: TS Amendment.	Yes	M Stark, D Niehoff, G Grove
G13	IRP	Business	International Registration Plan	Yes	US
G14	IRP Supplement	Business	Synonym: RS Supplement. An action submitted by a carrier involving a change to an existing fleet requiring addition/deletion/changes to vehicles, weights, or jurisdictions. Supplements are submitted for a variety of different transactions.	Yes	B Warnick
G15	MCMIS	Business	<p>The Federal Motor Carrier Safety Administration (FMCSA) maintains the Motor Carrier Management Information System (MCMIS). MCMIS contains information on the safety fitness of commercial motor carriers (truck &amp; bus) and hazardous material (HM) shippers subject to the Federal Motor Carrier Safety Regulations (FMCSR) and the Hazardous Materials Regulations (HMR). This information is available to the general public through the MCMIS Data Dissemination Program.</p> <p>Source: FMCSA</p>	Pending	
G16	MCS-150	Business	MOTOR CARRIER IDENTIFICATION REPORT (Application for U.S. DOT Number). Document published by Federal Motor Carrier Safety Administration (FMCSA), US Dept of Transportation. All carriers applying for IFTA licenses and IRPs in Montana are required to have a valid and current DOT Number.	Yes	FMCSA

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G17	MCSIP	Business	<p>Motor Carrier Safety Improvement Process. The Motor Carrier Safety Improvement Process (MCSIP) is a data-driven process that systematically uses current safety event information such as accidents, inspections, driver violations, compliance review data and other information to assess and monitor motor carrier safety performance. Safety events are assigned to the motor carrier responsible for the safety of the vehicle and are weighted according to severity, frequency and time since the occurrence.</p> <p>MCSIP is designed to improve the safety performance of motor carriers through accurate identification, performance monitoring and treatment. Once the carrier exceeds the bounds of the established safety threshold, the motor carrier enters MCSIP. MCSIP provides opportunities for carriers to improve operations and return to a safe condition. Within MCSIP, carriers with potential safety problems are identified and prioritized for an on-site review using the Motor Carrier Safety Status (SafeStat) system developed for the PRISM program. If there is no improvement in the carrier's safety fitness record, a Federal operations out-of-service order and concurrent State registration suspension or revocation is the ultimate penalty.</p> <p>Source: FMCSA</p>	Pending	
G18	MI	Business	Montana Interactive - vendor responsible for much of the MT web experience	Yes	MT
G19	MI-3P-82 (Form)	Business	Montana Interactive 3rd Party Payment Processor Customer Information Form. This form is necessary to request a new online web-based payment service that will be fulfilled/enabled by MI.	Yes	MT
G20	PCI	Business	Payment Card Industry (pcisecuritystandards.org)	Yes	US
G21	Permit Types	Business	Motor Carriers operating in Montana can self-issue and purchase the following permits: Trip Permit; Term Permit; Gross Vehicle Weight (GVW); Western Regional; Custom Combine.	No	
G22	Pup Trailer	Business	Those short trailers that trail a semi trailer or full trailer are "pups" and are considered part of the configuration. They are FT or ST depending on the axle configuration and would be "permitted" as "doubles". Those would have an SP (Special Permit – over 95' in length) generally but not always.	Yes	B Warnick
G23	Revoked - meaning #1 (for Vista Tax System, or TS)	Business	Means customer did not file a required tax return or did not pay balances owing.	Yes	M Stark, T Winfield
G24	Revoked - meaning #2 (for Vista Registration System, or RS)	Business	Means customer owes money or has an out of service vehicle on their registration. See also: 941 Status.	Yes	M Stark, T Winfield
G25	Revoked - meaning #3 (for Vista Permitting System, or PS)	Business	Means customer owes money for a NSF check or has an out of service on the vehicle that was permitted. See also: Suspended	Yes	M Stark, T Winfield
G26	RS Supplement	Business	See IRP Supplement.		
G27	SABHRS	Business	Statewide Accounting, Budgeting and Human Resources System	Yes	MT
G28	Semi Trailer (ST)	Business	A vehicle without motive power, designed for carrying persons or property, and so constructed that some part of its weight and load rests upon or is carried by the towing vehicle.	Yes	B Warnick
G29	SSRS	Business	A system of registering interstate motor carriers' operating authority and proof of insurance with one base state rather than with each individual state in which it travels. SSRS officially ended as of January 1, 2007, and was replaced by the Unified Carrier Registration Agreement (UCRA).	Yes	D Kiely
G30	Suspended	Business	See "Revoked - meaning #3 (for Vista Permitting System, or PS)"	Yes	M Stark, T Winfield

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G31	Temporary Fuel Permit Fees	Business	(1) Temporary special fuel permits issued under 15-70-311(1) cost \$30. The permit is valid for a period of time not to exceed 72 hours and is automatically void if the vehicle leaves the state of Montana during the 72-hour period. (2) A temporary special fuel permit for a nonresident operating agricultural harvesting equipment costs \$30 per unit for the calendar year in which the fee is collected. The permit is not transferable. A unit is defined as: (a) one truck suitable for hauling commodities; (b) one harvesting machine; and (c) pickup trucks and any other accessory vehicles. (3) The cost of a special fuel user's agricultural product temporary trip permit for a person operating a vehicle in the movement of that person's agricultural products, as provided in 15-70-311(3), is: (a) \$100 for a permit that is valid for 30 days from the date of issuance; or (b) \$300 for a permit that is valid for 3 months from the date of issuance. (4) All fees collected must be remitted to the department or deposited directly in the state special revenue fund for the department.	Yes	B Warnick																				
G32	Temporary Trailer Permit	Business	(1) The fees do not apply to any trailer the principal use of which is as temporary or permanent living quarters, or to any vehicle of a carnival that is under contract with a state, county, or district fair association. (2) A fee must be collected for each nonresident, unlicensed or unregistered trailer or semitrailer entering Montana. The fee for each trip in Montana is: (a) \$10 for each trip of 200 miles or less; (b) \$15 for each trip of over 200 miles to 400 miles; and (c) \$20 for each trip of over 400 miles.	Yes	B Warnick																				
G33	Temporary Truck Permit	Business	Fees on motor trucks, truck tractors, trailers, and semitrailers from other states. (1) In lieu of other fees for the licensing of vehicles, there must be collected a fee for each motor truck and truck tractor already licensed for the year in another jurisdiction and operated upon an itinerant basis in this state. The fee provided in subsection (2) must be collected upon each entrance of the vehicle into the state and must be based upon the number of miles to be traveled in the state and the registered gross vehicle weight of the motor truck or truck tractor as shown in the application of the nonresident operator.  The fee for each trip in Montana is: <table><tr><td></td><td>0-200 miles</td><td>201-400 miles</td><td>over 400 miles</td></tr><tr><td>Up to 46,000 lbs.</td><td>\$10</td><td>\$15</td><td>\$20</td></tr><tr><td>46,001 through 80,000 lbs.</td><td>20</td><td>30</td><td>40</td></tr><tr><td>Over 80,001 lbs.</td><td>50</td><td>65</td><td>80</td></tr><tr><td>Triple combination</td><td>60</td><td>80</td><td>100</td></tr></table>		0-200 miles	201-400 miles	over 400 miles	Up to 46,000 lbs.	\$10	\$15	\$20	46,001 through 80,000 lbs.	20	30	40	Over 80,001 lbs.	50	65	80	Triple combination	60	80	100	Yes	B Warnick
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G34	TS Amendment	Business	See IFTA Quarterly Tax Return Amendment.																						
G35	UCR	Business	The Unified Carrier Registration (UCR) Agreement is established by federal law in the UCR Act, which is part of the federal highway reauthorization bill known as the Safe, Accountable, Flexible, Efficient Transportation Equity Act, A Legacy for Users ("SAFETEA-LU"), Public Law 109-59, enacted August 10, 2005. The UCR Act is sections 4301 through 4308 of SAFETEA-LU. In particular, the structure of the UCR Agreement is set forth in section 4305 of the UCR Act, which enacts §14504a as a new section in 49 USC. www.ucr.in.gov	Yes	D Kiely																				
G36	UCR State of Indiana Site	Business	The State of Indiana has a website that is used by MDT to register Montana motor carriers in the UCR program (See http://www.ucr.in.gov/).	Yes	K Antosh																				

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G37	Validation - Field Validation	Technical	Rules that govern the validity of a field on a form. Rules can be of format type; data type; length type; complex syntax type. Example; Tax Identification Number has a length type rule (9 characters, not including dash "-"), and a data type rule (all numeric). VIN has two length type rules (17 for vehicles since 1981 model year; 12 for vehicle model years before 1981), complex syntax type and checksum rule. Field validation checks enforce rules for one field. Enforcing mandatory completion of a field is another form of field validation.	Yes	D. Drislane
G38	Validation - Form Business Information Validation	Technical	Business Information Validation is a higher order validation than form data validation in that it requires that form data be compared to business information stored in a database. Business information validation can be simple (comparing one form field with one value in a database table, or it can be quite complex and involve one or more business rules. Examples: (a) simple example: comparing a form's Taxpayer Identification Number (TIN) with a TIN stored in a database record; (b) complex example: evaluating an online mortgage application to determine if it can be auto-underwritten versus manually underwritten can involve more than 600 business rules and a scoring algorithm.	Yes	D. Drislane
G39	Validation - Form Data Validation	Technical	Form data validation compares one or more fields on a form with one or more other fields on a form. It can also use mathematical functions (addition, subtraction, multiplication, division, complex formulas) to match other form fields. Examples: (a) Counting the total number of items in a list and comparing it to a quantity. (b) Validating that a given zip code and state match (Zip is in that State). (c) Matching the total of a row or column and comparing that to another field on the form.	Yes	D. Drislane
G40	VISTA	Business	Business ASP software platform managed by Xerox.	Yes	MT
G41	VISTA PS	Business	VISTA Permitting System - Provides management of permitting related transactions, payments and information in accordance with State law. This is managed by VISTA PS.	Yes	M Stark, D Niehoff, G Grove
G42	VISTA RS	Business	VISTA Registration System - Provides management of IRP transactions, payments and information in accordance with State law and the IRP agreement.	Yes	M Stark, D Niehoff, G Grove
G43	VISTA TS	Business	VISTA Tax System - Provides management of tax related transactions, payments, transmittals, receivables and information in accordance with State law and the IFTA agreement.	Yes	M Stark, D Niehoff, G Grove
G44	WESCO	Business	Application is used to manage the handwritten permit inventories, payments and SABHRS deposit coding information. Generates deposit information to be used for entry into SABHRS. Handwritten permits are issued by jurisdiction users and agent when the VISTA-PS system is down. Agents do not use VISTA-PS only hand written.	Yes	M Stark, D Niehoff, G Grove